

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS, May 21, 1941.

The Board of Public Works met in the office of the Governor, at the State House, Annapolis, Maryland, on Wednesday, May 21, 1941.

There were present: Herbert R. O'Connor, Governor
J. Millard Tawes, Comptroller
Hooper S. Miles, Treasurer

Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement, was also present.

STATE ROADS COMMISSION: - The Claiborne-Annapolis Ferry Company.

The members of the State Roads Commission, Ezra B. Whitman, Chairman, P. Watson Webb and W. Frank Thomas, accompanied by Mr. Wm. A. Codd, Chief Auditor for the Commission, and Wm. L. Marbury, Jr., of the firm of Marbury, Gosnell and Williams, came before the Board and submitted to the Board a Resolution to be passed by the Board in connection with the acquisition of The Claiborne-Annapolis Ferry Company by the State.

Mr. Marbury read a resolution along with the resolutions adopted by the State Roads Commission, and after due consideration thereof the Board, on motion of Mr. Tawes, seconded by Mr. Miles, unanimously adopted the following resolution:

WHEREAS, by the provisions of Chapter 856 of the Acts of the General Assembly of Maryland of 1941, the State Roads Commission of Maryland was authorized to provide by resolution for the issuance of revenue bonds in an aggregate principal amount not in excess of One Million, Two Hundred Thousand Dollars (\$1,200,000), sufficient for paying (1) the cost of acquiring certain assets of The Claiborne-Annapolis Ferry Company, (2) the expense of engraving, printing, required advertising and other incidental outlays with respect to the issuance of said bonds, and (3) refund coupons or tickets issued by The Claiborne-Annapolis Ferry Company to ferry passengers with respect to the reduction in certain passenger fares pursuant to the order of the Public Service Commission of Maryland, effective from and after July 1st, 1940; and

WHEREAS, the Commission was authorized, upon approval by the Governor, the Comptroller of the Treasury, and the Treasurer of Maryland, constituting the Board of Public Works, to enter into and execute a trust indenture securing said bonds with a corporate trustee; and

WHEREAS, in order to provide for the sale of said revenue bonds, the Commission was directed to advertise twice a week for two successive weeks before the said bonds, or any part thereof, should be issued, in two newspapers published in the City of Baltimore, that the Commission would be in readiness at a time, within fifteen days after the final publication of said notice, to receive bids at such place or places as might be named in the respective advertisements for bonds, under the provisions of the Act, under such terms as might be made in the discretion of the Governor, the Comptroller of the Treasury and the Treasurer, or a majority of them, as set forth in the advertisements; and the accrued interest between the date of the bonds and the time of sale and delivery of and payment for said bonds should be adjusted with the purchaser thereof under such regulations as might be made in the discretion of the Governor, the Comptroller of the Treasury, and the Treasurer, or a majority of them; and

WHEREAS, the Commission, as appears from its official minutes, held a regular meeting on Tuesday, May 20, 1941, at which meeting the following resolutions were adopted:

"WHEREAS, by provisions of Chapter 856 of the Acts of the General Assembly of Maryland of 1941, the State Roads Commission of Maryland was authorized and empowered, from funds provided under the authority of said Act, to purchase certain assets of The Claiborne-Annapolis Ferry Company; and

"WHEREAS, the Commission on December 31, 1940, entered into a contract with The Claiborne-Annapolis Ferry Company, said contract being set forth in full in the official minutes of a special meeting of the Commission held on the 31st day of December, 1940; and

"WHEREAS, the State Roads Commission, upon the transfer of the aforesaid ferry properties is by said Act, authorized to maintain and operate a ferry service within the waters of the Chesapeake Bay and its tributaries and is empowered in connection with the operation of the ferry to provide restaurants and other facilities and services usually incidental to such operation, to employ the necessary personnel for the proper operation of the ferry service, and to fix and revise from time to time tolls for the use of the ferry system to be acquired by it and to charge and collect the same; and

"WHEREAS, by the aforesaid Act the Commission was authorized to provide by resolution for the issuance of revenue bonds in an aggregate principal amount not in excess of One Million, Two Hundred Thousand Dollars (\$1,200,000), sufficient for paying (1) the cost of acquisition of the aforesaid ferry properties, (2) the expense of engraving, printing, required advertising and other incidental outlays with respect to the issuance of said bonds, and (3) refund coupons or tickets issued by The Claiborne-Annapolis Ferry Company to ferry passengers with respect to the reduction in certain passenger fares pursuant to the order of the Public Service Commission of Maryland, effective from and after July 1st, 1940; and

"WHEREAS, the Commission by said Act was authorized to determine the form of the bonds, including any interest coupons to be attached thereto, and to fix the denomination of the bonds and the place or places of payment of principal and interest thereon which might be at any bank or trust company within or without the State, to cause its Chairman to sign the said bonds and to have the official seal of the Commission affixed thereto, attested by its Secretary, and to cause any coupons attached to said bonds to bear the facsimile signature of its Chairman, and to enter into and execute a trust indenture securing said bonds with a corporate trustee, upon the approval by the Governor, the Comptroller of the Treasury, and the Treasurer of Maryland, constituting the Board of Public Works; and

"WHEREAS, the Commission desires to exercise the authority conferred upon it by the aforesaid Act and to issue bonds in the aggregate principal amount of One Million, Two Hundred Thousand Dollars (\$1,200,000), to execute a trust indenture securing the same, and to provide for the sale of the said bonds as authorized by said Act;

"NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Commission does hereby ratify and confirm the contract between the Commission and The Claiborne-Annapolis Ferry Company dated December 31, 1940, which is fully set forth in the official minutes of a special meeting of the Commission held on December 31, 1940.

2. For the purpose of paying (1) the cost of acquisition of the properties to be acquired pursuant to said contract, (2) the expense of engraving, printing, required advertising and other incidental outlays with respect to the issuance of said bonds, and (3) refund coupons or tickets issued by The Claiborne-Annapolis Ferry Company to ferry passengers with respect to the reduction in certain passenger fares pursuant to the order of the Public Service Commission effective from and after July 1, 1940, the issuance of revenue bonds in the aggregate principal amount of One Million, Two Hundred Thousand Dollars (\$1,200,000) is hereby authorized. Such bonds shall be designated "State Roads Commission of Maryland Chesapeake Bay Ferry Revenue % Bonds of 1941".

The definitive bonds issued hereunder shall be in the denomination of One Thousand Dollars (\$1,000) numbered consecutively from 1 upwards, shall be dated as of the first day of June, 1941, shall bear interest at such rate per annum as the Commission shall fix at the time of offering said bonds for sale, or at the time of the acceptance by the Commission of bids for said bonds. Such interest shall be payable semi-

annually on the first days of December and June in each year and said bonds shall mature as follows:

June 1, 1943	\$75,000.00	June 1, 1950	\$86,000.00
June 1, 1944	77,000.00	June 1, 1951	88,000.00
June 1, 1945	78,000.00	June 1, 1952	90,000.00
June 1, 1946	80,000.00	June 1, 1953	92,000.00
June 1, 1947	81,000.00	June 1, 1954	94,000.00
June 1, 1948	83,000.00	June 1, 1955	95,000.00
June 1, 1949	84,000.00	June 1, 1956	97,000.00.

Said bonds shall be signed by the Chairman of the Commission and the Treasurer of the State of Maryland and countersigned by the Comptroller of the State of Maryland and the official seal of the Commission shall be affixed to the bonds and attested by the Secretary of the Commission. The coupons to be attached to the bonds shall bear the facsimile signature of the Chairman of the Commission, of the Treasurer of the State of Maryland, and of the Comptroller of the State of Maryland. In case any officer whose signature shall appear on the coupon or coupons shall cease to be such officer before the delivery of said bonds, such signature shall nevertheless be valid and sufficient for all purposes as if he had remained in office until such delivery. The principal of and the interest on the bonds, except the interest on any bonds which may be registered as to both principal and interest, shall be payable at the principal office of the Baltimore National Bank, in the City of Baltimore, Maryland, in such coin or currency of the United States of America, as, on the respective dates of payment thereof, is legal tender for the payment of public and private debts.

The bonds shall be registerable as to principal alone and also as to both principal and interest and, if registered as to both principal and interest, may be reconverted into coupon bonds in accordance with the provisions to be endorsed thereon and subject to the terms and conditions set forth in the indenture hereinafter referred to.

The bonds and the interest coupons to be thereto attached and the certificate of authentication and the registration endorsement on the bonds shall be, respectively, in substantially the form set forth in said indenture, with such variations, omissions and insertions as are required or permitted in said indenture, and such changes may be made therein and such provisions may be endorsed on or placed upon the face of any of the bonds as may be necessary or appropriate to conform to the rules and requirements of any stock exchange or any committee thereof or any usage or requirement of law with respect thereto.

3. For the purpose of fixing and declaring the terms and conditions upon which the bonds, with the coupons for interest, are to be issued, authenticated, delivered, secured and accepted by all persons who shall from time to time be or become holders thereof, and in order to secure the payment of all of the One Million, Two Hundred Thousand Dollars (\$1,200,000) principal amount of bonds at any time issued and outstanding, and the interest thereon, according to their tenor, purport and effect, and in order to secure the performance and observance of all of the covenants, agreements and conditions in said bonds, the execution and delivery of an indenture is hereby authorized by and between the State Roads Commission as an agency of the State of Maryland, party of the first part, and Baltimore National Bank, a national banking association duly organized and existing under the laws of the United States of America, as Trustee, party of the second part, and the members of the Commission are hereby authorized and directed to execute the Indenture and the Secretary of the Commission is hereby authorized and directed to impress the seal of the Commission hereto and to attest the same, and said Indenture shall be in substantially the following form:

(HERE INSERT TRUST INDENTURE IN FULL)

4. The proceeds of the sale of such bonds shall be paid to the Treasurer upon the warrant of the Comptroller for disposition as provided

in the Act and in the Indenture. All such monies and all monies received by the Treasurer from the proceeds of the special tax for which provision is made in said Act, shall, except as in the Indenture otherwise provided, be deposited in a bank or banks which shall be qualified to receive such deposits under the laws relating to the deposit of monies of the State of Maryland and such deposits shall be secured by pledge to the Treasurer of direct obligations of the United States of America or of the State of Maryland, having an aggregate market value, exclusive of accrued interest, at all times at least equal to the balance so on deposit, or by a surety bond or bonds.

5. The officers of the Commission, and the officers and agents of the Trustee are hereby authorized and directed to do all the acts and things required of them by the bonds and the Indenture for the full, punctual and complete performance of all the terms, covenants, provisions and agreements of the bonds and the Indenture.

6. The Baltimore National Bank is hereby appointed as Bond Registrar for the purpose of effectuating the provisions of the Indenture relating to the registration of bonds.

7. Messrs. Marbury, Gosnell and Williams are hereby appointed as Bond Counsel to join with the Special Assistant to the Attorney General in giving such opinions as may be required in connection with the issuance and sale of the bonds pursuant to the Indenture.

8. The Chairman of this Commission, the additional members thereof, and the Secretary and other appropriate officers and agents of this Commission, and the Treasurer and the Comptroller of the State of Maryland, be and they are hereby authorized, empowered and directed to do any and all acts and to execute, acknowledge and deliver any and all instruments in writing necessary, proper or expedient in order to carry out the terms of this resolution.

9. The provisions of all resolutions which are in conflict or inconsistent with the provisions of this resolution are hereby superseded by this resolution."

NOW, THEREFORE, BE IT RESOLVED, That the action of the Commission in adopting the aforesaid resolution be and the same is hereby approved, and said resolution be and it is hereby adopted, ratified and confirmed; and

BE IT FURTHER RESOLVED, that the members of the Commission, the officers or agents thereof, and the Treasurer and the Comptroller of the State of Maryland be and they are hereby authorized, empowered and directed to do any and all acts and to execute, acknowledge and deliver any and all instruments in writing necessary, proper or expedient in order to carry out the terms of this resolution.

Mr. Marbury also submitted to the Board, and discussed with it, the Trust Indenture securing the bonds to be issued for the purpose of providing funds for the acquisition of the ferry company. The Baltimore National Bank will be the corporate trustee in the transaction.

The Board of Public Works ratified the contract made December 31, 1940 between the State Roads Commission of Maryland and The Claiborne-Annapolis Ferry Company, covering the acquisition of the business of that company.

COMPTROLLER OF THE TREASURY:

At the request of the Comptroller, the Board authorized the following refunds made from Miscellaneous Appropriations #2, covering taxes paid in error.

Corporation Taxes:	\$742.87
Places, Inc.	\$ 5.00 -
Eastern Clay Products, Inc.	50.00 -
Park & Country Club Dist.	206.59 -
" " " " "	112.00 -
" " " " "	122.19 -

Personal Finance Co. of Baltimore	\$ 8.83
Personal Finance Co. of Cumberland	118.92
Personal Finance Co. of Chesapeake	118.41
Lafayette P. Temple, Inc.	<u>.93</u>

State Insurance Department		\$454.37
Home Beneficial Assoc.	<u>\$454.37</u>	
		\$1,197.24

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The Secretary brought to the attention of the Board a letter from the State Law Department, dated April 29, 1941, relative to the claim of the State against Frank L. Caplan, 2514 Forest Park Avenue, Baltimore, for 1939 balance of income tax due. The amount of this tax, including penalty and interest was \$42.12, of which Mr. Caplan paid \$15.00 on account. It was the recommendation of the Law Department that this case be closed due to the death of Mr. Caplan, and the Comptroller requested authority to write-off this balance as uncollectible.

The Board approved the request of the Comptroller and authorized that the balance of the 1939 income tax account be charged-off.

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See: Leases, these minutes.

CONVENTIONS:

Mr. Kirkman called attention to the fact that there is no regulation on the subject of attendance of our State officials and employees at conventions of national organizations of state officials, and that while it is customary for the various States to be represented at such gatherings there have been instances where some of our state departments, in being represented at conventions, have expended amounts which may be regarded as excessive, either because of the departments being represented at more than one convention in a year, or because of several persons from one department attending a convention.

Mr. Kirkman recommended that before any state official or employee attend a convention, permission should first be obtained from some authoritative office.

The Comptroller verified the situation as outlined by Mr. Kirkman.

The Board decided that this expense should be more closely supervised in the future and agreed that before any state agency be authorized to be represented by any of its employees at a convention of state officials, authority should be obtained from the Board of Public Works. Mr. Kirkman suggested that it is known well in advance of the time that a convention will be held, as to the time and place, as these are determined during the closing sessions of each convention for the year's convention, and it is possible for the departments which desire to be represented at these conventions to secure their authority well in advance of the meetings. It was decided that at the beginning of each fiscal year, during the early part of October, each agency should submit to the Director of Budget & Procurement a statement covering representation it is desired to have at conventions, and to furnish information as to the probable cost to the State. This information can then be submitted to the Board so that whatever authority is necessary can be granted early in the fiscal year and the departments know approximately the amounts for which the various budgets are being obligated to take care of the items of expense of attendance at conventions.

DEPARTMENT OF BUDGET & PROCUREMENT:

Mr. Kirkman called attention to the fact that some of the departments and agencies of the State proceed with major repairs to buildings, etc. without first having received some authority, and cited the fact that he had recently received a bill in the amount of \$587.60 for repairs to three buildings of the State Game Department but that nothing had been said to the Department of Budget & Procurement in advance of the work being done.

The Board authorized Mr. Kirkman to take such steps as he felt the situation justified in connection with the work of this nature, in the future.

EASTERN SHORE STATE HOSPITAL:

Mr. Kirkman reported to the Board that he had visited the Eastern Shore State Hospital and had gone over with Dr. Charles V. Taylor, Superintendent of the institution, the question of construction work to be done, equipment to be purchased, etc. at that hospital, and submitted the following recommendation for the use of funds available to the hospital remaining unexpended from the General Bond Issue of 1939 and the funds appropriated in the General Bond Issue of 1941.

"The Eastern Shore State Hospital has remaining from the 1939 Bond Issue Funds \$12,208.25. They desire to use this for the following purposes:

Men's Occupational Therapy Equipment	\$ 900.00
Operating Room Equipment	1,500.00
Furniture for Physicians Cottage	2,000.00
Compressor & additional refrigeration	2,000.00
Resident Eng. Services on construction	500.00
	<u>\$ 6,900.00.</u>

There will be available from the 1941 Bond Issue on July 15th, \$12,000.00 which, added to the balance remaining from the 1939 Bond Issue, totals \$17,308.25. It is proposed to install the following as soon as the additional money is available:

Deep well water pumps	\$6,100.00
Repairs to water and steam lines	7,000.00
Autopsy Room Equipment	1,000.00
	<u>\$14,100.00,</u>

which will leave a balance of \$3,208.25. When the request was first received from the institution, it was desired to use the \$17,000.00 with additional funds and install stokers. However, upon making a personal visit to the institution, I found that one well is not in use because the pump will not operate and that the entire domestic water supply was dependent upon two pumps which have been operating continuously since the institution was opened in 1915. Also, there is but one air compressor to force the water out of the one remaining well. In other words, a breakdown in either the twenty-six year old water pump or air compressor would leave the institution without water. It seemed to be necessary to remedy this condition and the installation of deep well pumps to take the place of the air compressor to furnish stand by service is recommended. I also found that certain water and steam lines have in the twenty-six years corroded to a point of danger, and I think these should be replaced. It is estimated this cost will be \$7,000.00 and it is also desirable to provide equipment and space for an autopsy room which will be \$1,000, or a total of \$14,100.00. The balance of \$3,208.25 should perhaps be used to extend and repair the sea wall to prevent soil erosion. All of the above items are provided for in the language of the Bond Issue Bill."

The Board approved Mr. Kirkman's recommendations.

LEASES:

Mr. Kirkman reported that he had arranged for a renewal of the lease for space in the Pythian Building, Baltimore, used by the Comptroller's office, Income Tax Division, and that a formal lease would be submitted.

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Mr. Kirkman brought to the attention of the Board the matter of space for the Maryland State Board of Motion Picture Censors. Mr. Kirkman stated that it would be possible to provide space for that Board in the Professional Building, October 1st, but that there was some question about the Board being able to withdraw from its present location by September 30th.

Mr. Kirkman was instructed to look into the matter, to see what could be done.

Mr. Kirkman brought to the attention of the Board the situation relative to the need for additional space for the State Department of Health. Mr. Kirkman outlined to the Board that it would be possible to obtain additional space because of the willingness of the owners of the building to construct an addition to the present building used by the Department, but that it would be necessary to extend the present lease for five more years, meaning that the State would be obligated for a term of seven years, as the present lease has two more years to run.

The Board felt that because of the fact that a Commission had been named by the General Assembly of 1941 to look into the question of office space in Baltimore, with the possibility of a building being required for State business in Baltimore, any question of additional space for the State Health Department must be deferred at this time.

LEGISLATURE:

Mr. Kirkman submitted to the Board a copy of a letter written to the State's Attorney for Baltimore City, advising him of the availability of \$5,000.00, or as much thereof as necessary, to assist in the investigation of alleged irregularities in the passage of legislation, this amount to be made available in the budget of the State Police Commissioner, with any amendment necessary to be duly made.

MARYLAND STATE BOARD OF MOTION PICTURE CENSORS:

See: Leases, these minutes.

MARYLAND STATE POLICE:

See: Legislature, these minutes.

MARYLAND STATE SCHOOL FOR THE DEAF:

The Secretary brought to the attention of the Board a communication from Dr. Ignatius Bjorlee, Superintendent of the Maryland State School for the Deaf, requesting authority to proceed with certain work covering alterations to the rear of the girls' dormitory to bring about a much needed repair and to increase the lavatory facilities.

Upon recommendation of Mr. Kirkman, the Board approved the request of the institution that it be authorized to proceed with this work at a cost of \$5,443.90, the work to be done by -

A. E. Fisher	\$2,145.90
Lloyd C. Culler	3,298.00.

MARYLAND TAX REVISION COMMISSION:

See: State Property, these minutes.

MILITARY DEPARTMENT:

The Governor brought to the attention of the Board a communication he had received from General Milton A. Reckord, dated May 19, 1941, on the subject of title to the land at Camp Albert C. Ritchie, Cascade, Maryland. General Reckord stated in the letter that all of the properties constituting Camp Ritchie and which have been purchased from state funds are held in his name, under an arrangement he had with Governor Ritchie during the time the several properties were being purchased, with the understanding that after all of the parcels of land were acquired, the title would be transferred to the State of Maryland.

General Reckord stated that he has already taken steps to have a complete description of the property made with a view to executing a deed, and expected the deed would be consummated in a few days.

MONTROSE SCHOOL FOR GIRLS:

The Secretary brought to the attention of the Board a letter from Montrose School for Girls dated May 10, 1941, relative to the use of funds in the General Bond Issue of 1941. The letter requested authority to proceed with the expenditure of the balance of \$9,000.00 remaining after the approval by the Board for the expenditure of \$15,000.00 at the meeting of

May 1, 1941. Mrs. Gardner, Superintendent, stated that it was desired to spend the balance of this appropriation to do some remodeling and to purchase some equipment for buildings which it is not possible, at this time, to use and would enable the institution to be 100% efficient as far as the intake policy is concerned.

The Board approved the request of the school.

MORGAN STATE COLLEGE:

Mr. Kirkman stated that he had looked into the question of the demolition of the cottage building at Morgan State College which had been condemned by the Building Engineer of Baltimore City. Mr. Kirkman stated that the best price received for wrecking the building is the material and \$10.00, and recommended that the offer be accepted.

The Board approved Mr. Kirkman's recommendation.

NEW YORK WORLD'S FAIR OF 1939:

Mr. Kirkman advised the Board that he was still unable to obtain a report of the expenditure of the monies appropriated by the State for the expenses of the Maryland Exhibit at the New York World's Fair of 1939.

The Board felt that this report should be filed and requested Mr. Kirkman to continue his efforts to obtain it.

SPRING GROVE STATE HOSPITAL:

The Board approved the request of Spring Grove State Hospital that it be authorized to rent pasturage for 25 or 30 cattle, for the summer months, at a cost of approximately \$200.00, following the practice of the institution in the past in taking care of cattle in this manner.

STATE DEPARTMENT OF FORESTRY:

The Secretary brought to the attention of the Board a request from the State Department of Forestry that it be authorized to purchase equipment in the amount of \$1,000.00, payment to be made from the amount available to the department in the February 15th Installment of the Bond Issue of 1939, to equip and maintain recreation areas on the State Forests.

The Board approved the request, with the understanding that the purchases be made through the Department of Budget and Procurement.

STATE DEPARTMENT OF HEALTH:

See: Leases, these minutes.

STATE PROPERTY:

Mr. Kirkman stated that the Maryland Tax Revisions Commission had some supplies left over at the conclusion of its work and that he has taken the liberty of turning these supplies, of a value of approximately \$20.00, over to the State Tax Commission.

The Board approved Mr. Kirkman's action.

UNIVERSITY OF MARYLAND:

Princess Anne

Senator Wilmer Fell Davis, of Caroline County, in company with several negroes interested in the welfare of the Eastern Shore Branch of the University of Maryland, at Princess Anne, Maryland, appeared before the Board with certain recommendations as to construction at the institution, especially bringing to the attention of the Board the fire which occurred there on March 31, 1941, resulting in the loss of several lives, and the fire hazards which still exist at the institution.

The Governor called the attention of the delegation to the fact that the State, immediately upon receiving word of the fire, on March 31st, even though that day happened to be the last day of the legislative session of the 1941 General Assembly, took steps to have the Construction Loan Bill, which was pending in the Legislature, amended to add the sum of \$100,000. to it to replace the building which was destroyed by fire and to provide for additional construction. The delegation was assured that the State was fully aware of the conditions and was going to do everything possible to improve them as promptly as possible.

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The Secretary brought to the attention of the Board a communication from Dr. H. C. Byrd, President of the University of Maryland, dated May 6, 1941, relative to the expenditure of the funds appropriated to the University of Maryland in the General Bond Issue of 1941.

Dr. Byrd requested that he be authorized to proceed, immediately, with the construction of the Armory. He stated that with \$100,000.00 available from the State, he was expecting to be able to obtain \$100,000.00 from the Works Progress Administration, making a total of \$200,000 available for the new building.

Dr. Byrd also requested that he be authorized to engage Mr. Henry Powell Hopkins as architect on this building.

The Board approved the request to proceed with the plans for the construction of the Armory, and also approved the employment of Mr. Hopkins, with the understanding that he have associated with him in the work, Mr. Frederick Fletcher, architect.

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Dr. Byrd submitted a request that he be authorized to proceed with the construction of a dormitory, to cost approximately \$70,000.00, at the Princess Anne branch of the University; with the construction of a small apartment building for the faculty at a cost of \$30,000.00; barns, at a cost of \$15,000.00; repairs and improvements to present buildings at a cost of \$10,000.00; athletic field, \$2,500.00; and to reserve the balance of \$7,500.00 for repairs to buildings, roads, walks and an additional boiler for the heating plant.

Dr. Byrd requested that he be authorized to engage Mr. E. Wilson Booth, architect, of Salisbury, for the work.

After careful consideration of the matter, the Board felt that the appropriation of \$135,000.00 available for construction at Princess Anne should be used for providing dormitory facilities for both boys and girls at the institution, and that the other work contemplated should be deferred. The Secretary was instructed to advise Dr. Byrd accordingly.

The Board approved the employment of Mr. Booth, as architect.

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Dr. Byrd requested approval to proceed immediately with additions to the Nurses' Home for which \$65,000.00 has been appropriated, and that he be permitted to employ Mr. Hopkins or Mr. James R. Edmunds, Jr., to do the architectural work on this project.

The Board approved Dr. Byrd's request that he be authorized to proceed with the construction of two additional floors on the Nurses' Home, and approved the employment of Mr. Hopkins, with the understanding that he would have associated with him in the architectural work, Mr. Frederick Fletcher.

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There being no further business, the meeting was adjourned.

Joseph A. McCluskey

Secretary